



**EMPLOYMENT APPLICATION**  
**Equal Opportunity Employer**

***Seeking Position:***

- Lifeguard                       Park Maintenance  
 Swim Instructor               Assistant Mgr.

***Personal Information:***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Age: \_\_\_\_\_

***Certification:***

Are you a certified lifeguard? \_\_\_\_\_ Yes \_\_\_\_\_ No

Certification Date: \_\_\_\_\_ CPR-PR Date: \_\_\_\_\_

Are you a WSI? \_\_\_\_\_ Yes \_\_\_\_\_ No      Certification Date: \_\_\_\_\_

***Work Experience:***

*(list past work experience in order by most recent listed first)*

Employer (name & address):	Duties:	Dates:

**References:** (give 2 character references who are not past employers)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Applicants 18 and over

The District is required by state statute (70 ILCS 120 5/8-23) to obtain criminal conviction information concerning applicants, and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the District. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relation to the specific job.

I certify that all of the information submitted by me on this application is true and complete, and I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and hereby release and waive any claim against the Park District which may allegedly arise from such investigation(s). I further understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated. In consideration of my employment, I agree to conform to the Park District's rules and regulation and agree that my employment is "at-will" and my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Park District's option. I also understand and agree that the terms and condition of my employment may be changed, with or without cause, and with or without notice at any time by the Park District. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I understand that if I am hired, I will be required to provide proof of identity and information for compliance with the Immigration Reform and Control Act. I also understand that a criminal background check as described above will be conducted.'

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Do Not Write Below This Line – Office Use Only**

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**Interview Date: Interviewed By:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Hired?**  Yes  No

**IRS W-4 Completed?**  Yes  No

**Employee Handbook provided and signed?**  Yes  No

**Sexual Harassment Training Completed?**  Yes  No

**Pay Rate \$** \_\_\_\_\_ **Per: Hour**

**Annual Notes:**