

**Lexington Park District
Lexington, Illinois
Regular Board Meeting
October 22, 2018**

1. Meeting was called to order at 7:00 pm.
2. Roll Call- Roll was called with the following members present: Becky Martin, Brad Fraher, Kecia Holiday, Erin Weber and Stephanie Stover. Absent were Jeremey Meints, Beth Barkes, Robert Brown and Kevin Poppe.
3. Minutes from previous meeting October 8th, 2018 – **Kecia Holiday moved to accept the minutes as presented. Brad Fraher seconded. Motion carried.**
4. Introductions and Recognitions – Heather Mool. Stephanie thanked Heather for all her hard work at the concession stand.
5. Public Participation – Heather Mool. See 8a. below.
6. Treasurer’s Report – None.
7. Unfinished Business
 - a. Jeremey Meints reported via email – Pool will be winterized in the next few days. He will call Jodi Williams to winterize Keller Park restrooms. Ag students will start replacing boards on picnic tables.
 - b. Kecia Holiday – Kecia reviewed the receipts she received from the concession commissioner and presented a breakdown on same. Discussed the need to collect receipts in a more timely manner and for them to be recorded properly. In the future the board will create a list of approved items that can and cannot be ordered.
 - c. Becky Martin – JFL season is over. End of season party was held after the last game on 10/13. Majority of equipment was handed in yesterday. Dustin will follow-up and collect the remainder.
8. New Business
 - a. Concession Commissioner concerns – Heather Mool was present to discuss concerns both her and the board have with the concession stand. Frequency of turning in receipts and when to make deposits was discussed. Heather requests that someone else count and verify the money with her. Also discussed giving proper notice for ordering food and supplies to local stores/restaurants. Discussed how to properly record when paying cash out of cashbox for employees. Next season we will have one person for the concession commissioner to report to. All present agreed that communication is the key.
9. Scholarship Requests – None.
10. Closed Session – Moved into closed session at 7:40 pm. Exited at 7:46 pm.
11. Adjourn time: 8:14 pm

Respectfully submitted,

Becky Martin
Secretary – Lexington Park District